



Northern Ireland's  
only HIV charity  
www.positivelife.org.uk

## **VOLUNTEER ROLE DESCRIPTION** *Support Services Volunteer*

### **What do Support Services Volunteers do?**

Positive Life Support Services Volunteers add value and provide additional support for the organisation in delivering its services to people living with or affected by an HIV+ diagnosis in NI.

Examples of the activities you would be involved in could include

- Attendance at service user groups or outings.
- Lunch clubs.
- Men's & Women's group activities.
- Gardening Activities.
- Summer Scheme and other children's activities.

The overarching ethos of our work is person centred, respectful of everyone, and is always underpinned by impartiality and a non-judgemental approach.

Our Volunteers need to engage to a standard consistent with this approach and with the aims, principles, and policies of the organisation.

### **When?**

This role is flexible, and may involve days, evenings, or weekends. We would prefer that you be available for at least two 3-hour sessions per month, but if this is not possible, please don't let it put you off joining us. We would also ask that you attend a minimum of 2 training sessions or team meetings which will be scheduled throughout the year.

### **Where?**

Positive Life is based between the Lisburn and Malone Roads at 20 Derryvolgie Avenue, Belfast, BT9 6FN. We have plenty of on-site parking and are located quite close to public transport links.

Full travel expenses and other reasonable 'out of pocket' expenses will be paid.

## Why?

We are Northern Ireland's **only** HIV charity, so becoming a Support Services Volunteer will provide you with a unique opportunity to:

- Learn about HIV and how it affects individuals and families.
- Bust the common myths about HIV and effect real change for people living with HIV and NI society as a whole.
- A chance to meet others and engage with diversity.
- An opportunity to be part of a professional and enthusiastic team.

## Qualities sought

Full training will be provided, and we don't ask for formal qualifications, however, due to the nature of the work we undertake, it is essential that you can currently demonstrate the following skills and qualities. We would be particularly excited to hear from individuals who have a special talent or skill they would be willing to share with us.

1. Excellent communication skills and the ability to work as part of a team.
2. The ability to establish positive relationships with service users, other Volunteers, and staff.
3. A flexible approach to availability.
4. A willingness to attend relevant training.

You must also be able to show that with training you will be able to quickly gain:

5. An awareness of the impact of an HIV+ diagnosis.
6. An understanding of, and agreement with Positive Life's policies in relation to confidentiality, equality of opportunity and any other relevant policies.

**You must be prepared to undergo an Access NI check if required.**

### For further information

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